

SPONSORSHIP APPLICATION FORM

Eastland Community Trust



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PLEASE USE BLOCK LETTERS

CONTACT DETAILS

Date _____

Name of applicant organisation _____

Physical address organisation _____

Email address _____

Postal address _____

Telephone numbers – organisation _____

Contact person _____

Telephone numbers – contact person _____



ECT
EASTLAND COMMUNITY TRUST

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APPLICANT ORGANISATION DETAILS

Type of organisation (e.g. charitable trust, non profit body, sports club, community organisation etc.)

Please describe your management structure

(e.g. Management Board consisting of Chairperson, Treasurer, Secretary etc.)

Does your organisation have financial statements available?

If yes, we may request a current copy to support your application. Are your financial statements audited?

Financial statements available: Yes No

Financial statements audited: Yes No

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SPONSORSHIP DETAILS

Reason for application; please describe the activity for which sponsorship investment is requested and the purpose:

How many people will benefit from this sponsorship? Please describe:

What will be the (economic) benefit & impact for the Eastland region? Please describe:

What is the total investment being sought from all funding sources (words and figures):

What other organisation(s) are involved in this activity and what are they contributing to it (in terms of resources etc.)?

Organisation	Contact Name & Number	Investment/Sponsorship amount/Other resources

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SPONSORSHIP DETAILS

Total amount requested for sponsorship from ECT (words and figures):

(please note that the maximum sponsorship is \$ 5,000 for each successful applicant and that amounts paid by Eastland Community Trust will be exclusive of GST)

Cost breakdown; please detail the costs and also enclose quotes or other evidence with this application:

How will the activity be promoted to the targeted market? Please describe:

When and where is the activity to take place and how long will it take to complete?:

How will ECT be promoted e.g. via presentations, brochures etc? Please describe:

What are the benefits to ECT for supporting this activity? Please describe:

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APPLICANT'S BANK ACCOUNT DETAILS

Bank & Branch _____

Account number _____

Name of account _____

Please enclose printed bank deposit slip or other verification, e.g. bank statement

CONDITIONS FOR SPONSORSHIP

1. The preference is for sponsorships that are "new" initiatives that stimulate economic activity within the region.
2. The sponsorship is designed to "kick start" initiatives and there is no expectation that there will be further support past the initial sponsorship.
3. All sponsorship applications will be considered at the next available meeting of the Trust provided the application is with the Secretary a minimum of 5 working days prior to the Trust meeting otherwise it will be considered at the next available Trust meeting.
4. Applicants must ensure the sponsorship application is lodged no less than eight weeks prior to the anticipated start of the initiative or activity.
5. Payment of any funds is always after the successful completion of the initiative and the Trust receiving the required reports.

Payment of the sponsorship will be contingent on receipt of a written report on the completion of the activity.

It is a condition that the proposed sponsorship allocation will only be applied for the purpose stated and for no other purpose and that acceptance of payment and written acknowledgement of this payment to Eastland Community Trust will be deemed to confirm that the allocation has been applied accordingly.

In the event of non-compliance with any of these conditions an amount equal to the amount of the sponsorship is immediately repayable by the recipient to Eastland Community Trust.

I understand and accept the conditions for sponsorship of Eastland Community Trust

Secretary (or other executive member)
of applicant group; signature _____

Printed name of above signatory _____

Date _____

Other executive member of applicant group; signature _____

Date _____

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CHECKLIST

Have you:

- * Enclosed quotes or other supporting documentation for the amount of sponsorship _____
- * Enclosed a printed bank deposit slip or other verification document _____
- * Attached any additional papers where there has been insufficient space _____
- * Fully completed the form _____
- * Read and understood the conditions for sponsorship _____
- * Signed the form by two of the executive members of your organisation _____

For sponsorship committee use only:

approved declined

Date _____

Amount approved \$ _____

Signatory and name _____