

OPEN MINUTES OF THE SEPTEMBER 2011
ECT BOARD MEETING



MINUTES

MINUTES FROM A MEETING OF THE EASTLAND COMMUNITY TRUST held on Monday 5 September 2011 at 1.00 pm at Graham & Dobson Limited, 393 Gladstone Road, Gisborne (open meeting)

PRESENT:

Richard Brooking, Geoff Milner, Brian Wilson, Philip Searle, Michael Muir, Vicki Thorpe and Joe Martin

IN ATTENDANCE:

Leighton Evans (General Manager) and June Hall (Secretary)

APOLOGIES:

None
1.00pm The General Manager and Secretary left the meeting.

ELECTION OF CHAIR

Brian Wilson assumed the Chairman's role for the election process.

MOVED by Michael Muir and seconded by Joe Martin

THAT Richard Brooking be nominated as Chair.

Carried

As the only nominee for the Chairman's role, Richard Brooking was declared Chairman of the Trust.

1.05pm The General Manager and Secretary rejoined the meeting.

Betty Stephen joined the meeting.

The Chairman made a presentation to Betty, acknowledging her time and input as a Trustee.

1. DECLARATION OF TRUSTEES' INTERESTS

Changes as circulated by Brian Wilson to the Secretary.

2. CONFIRMATION OF MINUTES (OPEN MEETING)

MOVED Michael Muir and seconded by Joe Martin

THAT the minutes of the meeting of 8 August 2011 as circulated be confirmed as a true and accurate record of that meeting.

Carried

3. ACCOUNTS PAID BETWEEN MEETINGS

The full list of accounts having been circulated by email were discussed. It was noted that Michael Muir and Vicki Thorpe had not received the email – the General Manager to check on the email addresses used.

A paper copy was distributed by the General Manager. The analysis definitions were discussed, with changes to be made for future reports.

Office establishment costs were to be redefined.

MOVED Geoff Milner and seconded by Michael Muir

THAT the accounts paid between meetings be approved

Carried

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4. FINANCIAL STATEMENTS TO 31 JULY 2011

Geoff Milner spoke to the reports.

It was agreed to change back to reporting the Eastland Group investment at cost rather than valuation.

With the accounting software now in Xero, the possibility of giving Trustees 'read only' access was to be put in place.

MOVED Geoff Milner and seconded by Michael Muir

THAT the Financial Statements for the period ended 31 July 2011 be approved.

Carried

5. SCHEDULE OF SPONSORSHIPS AND DISTRIBUTIONS

The schedule was discussed, noting that it needs some work to make it more useful and also to identify figures back to the Financial Statements.

SECTION 48, LOCAL GOVERNMENT OFFICIAL INFORMATION AND MEETINGS ACT 1987

MOVED Philip Searle and seconded by Joe Martin

THAT (1) The public be excluded from the following part of the proceedings of this meeting, namely –

Items 7 – 12 of the agenda

(2) The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:-

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
Items 7 – 12 of the agenda	To enable the Trust to carry on commercial activities.	48(1)(a)

(4) This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows:-

Items 7 - 12:

Section 7(2)(h) To enable the Trust to carry on commercial activities without prejudice or disadvantage.

Carried

There being no further business, the Open Meeting concluded at 1.30pm.

Chairman
