

OPEN MINUTES OF THE FEBRUARY 2011  
ECT BOARD MEETING



# MINUTES

MINUTES FROM A MEETING OF THE EASTLAND COMMUNITY TRUST held on 9 February 2011 at 1.00pm at Graham & Dobson Limited, 393 Gladstone Road, Gisborne (open meeting)

## PRESENT:

Richard Brooking, Geoff Milner, Peter Farley,  
Brian Wilson, Philip Searle and Michael Muir

## IN ATTENDANCE:

Leighton Evans (General Manager) and  
June Hall (Secretary)

## APOLOGIES:

Vicki Thorpe

**MOVED** Philip Searle and seconded by Michael Muir

**THAT** Vicki Thorpe's apologies be accepted.

**Carried**

## 1. DECLARATION OF TRUSTEES' INTERESTS

Remove both Brian Wilson and Geoff Milner from Tairawhiti Polytechnic Board.

Remove Richard Brooking as Trustee Sunrise Trail Charitable Trust.

Remove Michael Muir from Gisborne Enterprises Limited (non-trading).

## 2. CONFIRMATION OF MINUTES (OPEN MEETING)

**MOVED** Brian Wilson and seconded by Michael Muir

**THAT** the minutes of the meeting of 6 December 2010 as circulated be confirmed as a true and accurate record of that meeting.

**Carried**

## 3. MATTERS ARISING

### Q-300 – Chamber of Commerce Contribution

The General Manager updated the Trustees that the Chamber were now disagreeing that they made the commitment to contribute \$10,000 if Eastland Community Trust agreed to sponsor the Q300.

The original documentation was to be found with the General Manager to follow up with the Chamber.

## 4. ACCOUNTS PAYABLE

The payments as included in the agenda were discussed, noting the level of expenditure on communications in particular.

Whilst this expenditure item was to be kept under review, the expenditure to date was to be separated out between 'projects' and 'operational'.

The expenditure for website development also needed to be monitored in relation to Budget, and such items noted on the schedule if within Budget.

## 5. ACCOUNTS PAID BETWEEN MEETINGS

**MOVED** Geoff Milner and seconded Brian Wilson

**THAT** the accounts paid between meetings to December 2010 and to 20 January 2011 as tabled be approved for payment.

**Carried**

### Accounts Payable over \$5,000

**MOVED** Philip Searle and seconded by Peter Farley

**THAT** Nolans account for \$10,514.00 be approved for payment.

**Carried**

# MINUTES

## 6. FINANCIAL STATEMENTS

Geoff Milner spoke on behalf of the Finance and Audit Committee of the adjusted format. It was noted that the Year to Date Variance percentage was incorrect..

**MOVED** Geoff Milner and seconded by Michael Muir

**THAT** the Financial Statements for the period ended 31 December 2010 be adopted

**Carried**

## 7. GENERAL MANAGER'S REPORT

The Te Matatini arrangements were discussed with details to be circulated to Trustees by Dana Kirkpatrick of ExpressPR.

### Tolaga Bay Wharf

The meeting with their committee was scheduled for 28 February 2011

### Q300

With the contract coming to an end, the Agreement document needed to be reviewed to enable discussion at the next Trust meeting.

### Schedule of Sponsorships/distributions

It was noted that the \$5,000 for the Power Boats was not included – the schedule to be updated.

The Open Meeting concluded at 1.52pm

## 6. SECTION 48, LOCAL GOVERNMENT OFFICIAL INFORMATION AND MEETINGS ACT 1987

**MOVED** Brian Wilson and seconded by Phillip Searle

**THAT**(1) The public be excluded from the following part of the proceedings of this meeting, namely –  
**Items 9 – 18 of the agenda**

(2)The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:-

(3)

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
Items 9 – 18 of the agenda	To enable the Trust to carry on commercial activities.	48(1)(a)

(4) This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows:-

### ITEMS 9 – 18:

Section 7(2)(h) To enable the Trust to carry on commercial activities without prejudice or disadvantage.

**Carried**

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Chairman